

POTTER COUNTY  
COMMISSIONERS' COURT AGENDA

FILED FOR RECORD  
POTTER COUNTY, TEXAS

APRIL 25, 2016

2016 APR 21 AM 9 10

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, APRIL 25, 2016 at 9:00 A.M. IN THE POTTER COUNTY COURTHOUSE, 500 S. FILLMORE, AMARILLO, POTTER COUNTY, TEXAS.

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the April 11, 2016 Potter County Commissioners' Court meeting.
2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of April 6, through April 20, 2016. [Hood]
3. **TAX OFFICE:** To consider and act upon a tax refund for overpayment of court costs. [Hood, Aylor]
4. **TREASURER'S REPORT:** To recognize treasurer's report. [Jennings]
  - A. Monthly Report;
  - B. Quarterly Report.
5. **CERTIFICATES OF COMPLETION:** To recognize the certificates of completion for the Certified County Treasurer, Public Funds Investment Act and Investment Officer 2015 Certificates of Compliance (3 certificates) [Jennings]
6. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
7. **NATIONAL TOURISM WEEK, 2016:** To recognize the Proclamation of the first week of May, 2016 to be designated as National Travel and Tourism Week in Potter County. [Miller, Tanner]
8. **ELECTIONS:** To recognize the Election Day Vote Centers for the May 24 Joint Primary Runoff Election. [Huntley]
9. **UNCLAIMED CAPITAL CREDITS:** To consider and act upon requesting unclaimed capital credits and designating a community or economic development use for such funds, as authorized by § 74.602, Texas Property Code. [Hood]
10. **PROHIBITION ON OUTDOOR BURNING BAN:** To consider and act upon prohibiting outdoor fires in the unincorporated areas of the county for a period not to exceed ninety (90) days. [Lake, Kemp]

11. **FORMAL RFP #1126-16 AWARD:** To consider and act upon the award of Request for Proposal #1126-16 (Fiber Optic Network Construction) to Josh Franklin Drilling, LLC as the highest evaluated response. Funds are budgeted under the Sheriff's Office new facilities project. [Patrick, Shelton]
12. **BNSF RAILWAY PERMIT:** To consider and act upon a construction permit agreement with BNSF Railway Company for SE 3<sup>rd</sup> and Loop 335 as part of the fiber optic network. Funds are budgeted under the Sheriff's Office new facilities project. [Patrick]
13. **THIRD ANNUAL POTTER COUNTY STUDENT GOVERNMENT DAY:** To recognize the thank you notes from Amarillo High School regarding the great success of Student Government Day. [Tanner]
14. **LOCAL GOVERNMENT CORPORATION:** To provide an update on the Local Government Corporation [Murguia].
15. **NEIGHBORHOOD PLANNING:** To provide an update on the City/County Neighborhood Planning process. [Tanner, Murguia]
16. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
17. **FORMAL BID #1130-16 ROOF REPLACEMENT AWARD:** To consider and act upon awarding Formal Bid #1130-16 Tri-State Fairgrounds Roof Replacement (Rex Baxter Building), to the lowest, responsive vendor, Tecta America CS, in the amount of \$214,500.00. Insurance funds will be used. [Shelton, Head]
18. **FORMAL BID #1131-16 ROOF REPLACEMENT AWARD:** To consider and act upon awarding Formal bid #1131-16 Tri-State Fairgrounds Roof Replacement (Food Court and Cody Arena/Covered Breezeway);
  - a. Pursuant to Local Government Code Chapter 262.027 to give Red Oak Roofing, Inc. an opportunity to present previously unconsidered evidence concerning the lowest bid as best.
  - b. Recommendation to award Formal Bid #1131-16 to Plains Builders, Inc. as the lowest, responsive, evaluated bid in the amount of \$366,161.00. Insurance funds will be used. [Shelton, Head]
19. **VEHICLE TRANSFER:** To consider and act upon the transfer of vehicle as follows:
  - a. PC#18748-2008 Ford Explorer from Auction to Information Technology [Shelton, Patrick]

20. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

**A. Road and Bridge:**

- i. The employment of Eugene Green, Jr. as Seasonal Help – Road Crew, effective April 19, 2016. [Reavis]

**B. Information Technology:**

- ii. The employment of Arlois “Shaun” Holtman as Senior Network Engineer as a replacement for Philip Birkenfeld effective April 21, 2016. [Patrick]

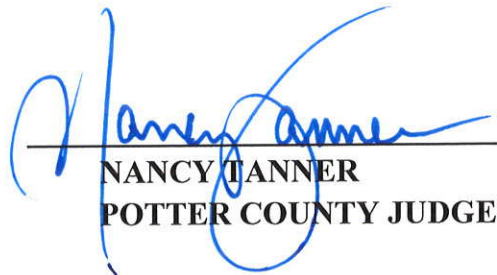
21. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

22. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.

23. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

24. **AGENDA ITEMS:** To receive agenda items for the next Commissioners’ Court.

**THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC’S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.**

  
\_\_\_\_\_  
**NANCY TANNER  
POTTER COUNTY JUDGE**